



## Equal Opportunities Monitoring Form

St Mary's School Ascot is committed to ensuring that applicants and employees from all sections of the community are treated equally and not discriminated against on the grounds of gender, colour, race, nationality, marital or civil partnership status, religion or belief, sexual orientation, disability or age.

This form assists us in monitoring who is applying for employment with us, our adherence to equal opportunities best practice and our progress towards identifying any barriers to diversity among our workforce. These objectives comply with the requirements of the Equality Act 2010.

Please return this form in the separate envelope provided. This form is used solely for monitoring purposes. It will be kept securely and not opened until the recruitment process is complete.

We would be grateful if you would fill in this form and return it with your Application. You are not obliged to answer all the questions but the more information you supply, the more effective our monitoring will be. All information supplied will be treated in the strictest confidence. Thank you for your assistance.

*Please complete in block capitals or typescript, ticking the boxes which most closely relate to you.*

1. Please state which job you have applied for and the date of your application.

Job applied for:.....

Date of application:.....

2. Where did you hear about the job for which you have applied?

Newspaper (please specify which one)  .....

School website  Agency

Friend

Other (please specify)  .....

3. What is your gender (please tick)?

Male

Female

4. Is your age between (please tick)?:

16-24	<input type="checkbox"/>	25-34	<input type="checkbox"/>	35-44	<input type="checkbox"/>
45-54	<input type="checkbox"/>	55-64	<input type="checkbox"/>	65 or over	<input type="checkbox"/>

5. How would you describe your nationality and/or ethnicity (please tick)?

**White:**

British — English,  
Scottish or  
Welsh

Irish

Any other white  
background

**Black or Black  
British:**

Caribbean

African

Any other Black  
background

**Chinese or other  
ethnic group:**

Chinese

Any other ethnic  
group

**Mixed race:**

White and Black  
Caribbean

White and Black  
African

White and Asian

Any other mixed  
background

**Asian or Asian  
British:**

Indian

Pakistani

Bangladeshi

Any other Asian  
background

6. How would you describe your religion (please tick)?

My religion is:.....

I am not religious

Prefer not to say

7. The Equality Act 2010 ("the Act") defines a disability as a "physical or mental impairment" which "has a substantial and long-term adverse effect on a person's ability to carry out normal day-to-day activities". An effect is long-term if it has lasted, or is likely to last, over 12 months or for the rest of the life of the person affected. Do you consider yourself to have a disability under the Act (please tick)?

Yes  No

I used to have a disability but have now recovered

Don't know

8. If you answered "Yes" to question 7, please give brief details of your condition  
.....  
.....  
.....  
.....

9. For the purposes of compliance with the Data Protection Act 1998, I hereby confirm that by completing this form I give my consent to St Mary's School Ascot processing the data supplied above in connection with monitoring compliance with its equal opportunities obligations and policy. I also agree to the storage of this information on manual and computerised files.

Signed .....

Dated .....