

ST MARY'S SCHOOL ASCOT

Job Description, Person Specification and Application Details

Part Time Self Employed Teacher of Mandarin – Traditional form



St Mary's School Ascot is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

1. **Title** Teacher of Mandarin
2. **Location** St Mary's School Ascot, St Mary's Road, Ascot, SL5 9JF.
3. **Background** St Mary's School Ascot is a leading Roman Catholic girls' boarding school set in 55 acres of beautiful grounds in the heart of Berkshire. We are a friendly, stable and caring community, proud of our academic and sporting achievements and dedicated to bringing out the full potential of each of our 380 pupils. We are committed to full boarding, with spaces for a few day pupils living nearby. We offer a stimulating range of extra-curricular activities which take place in the evenings and throughout the weekend. For further details see the website: www.st-marys-ascot.co.uk
4. **Department** The teaching of modern languages is one of the strengths of St Mary's. The department has five full-time, four part-time members as well as French and German assistants. The department is headed by a French specialist. The modern language department is housed in a purpose-built block and the facilities include language laboratories fitted, satellite television and three electronic boards.

All pupils study French as their first modern language from Year 7. German, Spanish, Italian and Classical Greek are offered from Year 8 as a second language. Mandarin is also offered as a taster for ten weeks in the Lent and summer terms. Other languages such as Portuguese, Polish, Dutch and Russian are also offered as extra-curricular subjects.

5. **Appointment**
Self-employed teacher of Mandarin – both traditional and simplified form.

6. **Person Specification:**
The successful candidate will be a well-qualified teacher of traditional and simplified form Mandarin. S/he should be computer literate. S/he will have a real enthusiasm for Mandarin and the ability to communicate a love of the language to his/her pupil.

7. **A Catholic School**
Nearly all pupils and about 50% of the staff are Roman Catholic. It is not a requirement of this post that applicants should be RC but all staff at the school are expected to be sympathetic to the religious and boarding character of the school.

8. **Conditions**
Lessons are paid directly by the parents. Fees are set at the start of the school year. Lessons usually take place after 4.30pm. Initially for 2-3 hours a week but expected to increase.